

### Gift Aid Guidance for CTK2020

**IMPORTANT DISCLAIMER** – we are not tax advisers and this note is for general guidance only.  
For further information go to <https://www.gov.uk/donating-to-charity/gift-aid>

Gift Aid is an important source of additional income to CTK and provided you pay sufficient tax we can reclaim an additional 25p for every £1 you give to the Church.

We would like to claim Gift Aid for CTK2020 too and if you have signed an ongoing Gift Aid declaration as a regular giver it will also cover additional giving to CTK2020.

We will assume that new and old Gift Aid declarations are all valid unless you tell us otherwise. Therefore, if your circumstances have changed, if you are a non-tax payer or if you think that “sacrificial giving” to CTK2020 might exceed the amount of tax you have paid you must let us know.

This is important because if you pay less tax than the amount claimed on all your donations to any charity then you (and not the charity) will be responsible for paying any difference to HMRC.

#### Gift Aid Ready Reckoner (calculations are made on a tax year basis)

- A. Add up the total amount you will give in the tax year to charities with Gift Aid. NB include all charities including for example small sponsorship gifts and one-off amounts through (say) Just Giving as well as your Tithe and donation to CTK2020.
- B. Work out how much income tax you are likely to pay in the current tax year (e.g. from your pay slip)

As long as A is LESS than 4 times B then your giving is fully eligible for Gift Aid  
or put another way if you pay £1,000 of income tax then you can give up to £4,000 to charities that will be eligible for Gift Aid.

#### Additional Notes

- You do not need to be a member of Ctk to make a Gift Aided donation to CTK2020 but will need to sign a one-off Gift Aid declaration.
- Ctk treats all information on giving as confidential. Neither the clergy nor PCC receive information on individual giving.
- As well as notifying us about any change in circumstances you should advise the Gift Aid Co-ordinator if you change your name or home address.
- Although it will not affect many people as well as income tax, capital gains tax can be used for Gift Aid calculations. No other taxes can be taken into account.
- Higher and additional rate tax payers can usually get additional tax relief via Self-Assessment.

#### Contacts (initially via pigeon holes or CTK Office)

Treasurer – Bob Dore  
Gift Aid Co-ordinator – Ron Evans  
CTK2020 Treasurer – Steve Atkins

# financial support ...



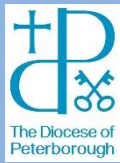
## CtK 2020: BUILDING THE FUTURE

*growing space, growing community, growing together*

Our vision is to build deeper relationships and stronger communities that serve people more effectively by improving and extending our church building.

Have you seen the plans? We hope you have. If not, visit [www.ctk.org.uk/ctk2020](http://www.ctk.org.uk/ctk2020) and look at how we are going to develop our church building and site facilities to support our ongoing mission and ministry and improve the accommodation for our church family.

Our building is modern and has served us well but is now no longer able to meet fully all the current and future needs of our church family and our local community. We now invite everyone to join us in this adventure in prayer, to share with us in our amazing and exciting vision, and to invest, through the resources that God has given us, in the mission that God has set before us.



**CTK 2020  
REGULAR PAYMENT PLEDGE  
MONTHLY RECLAIM SCHEME**



**CTK2020 - STANDING ORDER**

**Please return whole form to CTK  
PLEASE DO NOT SEND FORM TO YOUR BANK OR  
TRY AND SET UP VIA INTERNET BANKING**

To: THE PETERBOROUGH DIOCESAN BOARD OF FINANCE for the *Notes*  
sole benefit of **CTK2020**

(PCC of Christ the King, Kettering, Building Fund)

I promise to make a regular gift to "CTK2020" of £.....

each month starting on ..... (date) until .....(date)

/[until further notice] in addition to any other giving to Christ the King *1*

Full name \_\_\_\_\_  
*(in CAPITALS)*

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**ONLY SIGN THE GIFT AID DECLARATION IF YOU WILL PAY  
SUFFICIENT INCOME TAX OR CAPITAL GAINS TAX**

Gift Aid Declaration

I want to Gift Aid my above donations and any donations I make in the future  
or have made in the past 4 years to the PCC of Christ the King, Kettering.

I am a UK taxpayer and undersyand that if I pay less Income Tax and/or  
Capital Gains Tax than the amount of Gift aid claimed on all my donations  
in that tax year it is my responsibility to pay any difference.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**RETURN WHOLE FORM TO CTK (Steve Atkins)**

PDBF USE 

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To the Manager \_\_\_\_\_ Bank PLC *Notes*  
Address \_\_\_\_\_

Please pay BARCLAYS BANK PLC of PO Box 421,  
Peterborough, PE1 1EZ for the credit of PETERBOROUGH  
DIOCESAN BOARD OF FINANCE GIFT AID (Covenant) A/C  
Sort code: **20 - 67 - 45** Account No: **4 0 9 1 0 1 0 4**

the sum of £ \_\_\_\_\_ *(figures)*

\_\_\_\_\_ *(words)*

starting on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_  
*(day) (month) (year)*

and on the same day in each succeeding month until \_\_\_\_\_ day of

\_\_\_\_\_ *(month)* 20 \_\_\_\_\_ *(year)* / [until further notice] *1*

and debit my account with each payment made

Full account name to be debited: \_\_\_\_\_

Bank Account Number  

--	--	--	--	--	--	--	--

Bank Sort Code Number  

--	--	--	--	--	--

Please quote reference number 

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*2*

This order is **IN ADDITION TO** any other arrangements in favour of

: the Peterborough Diocesan Board of Finance

: the PCC of Christ the King, Kettering

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Notes*

*1 Delete and INITIAL as appropriate*

*2 Reference will be completed at the Diocesan Office - Please LEAVE BLANK*