

Thinking of standing for PCC? Read on to find out about the role!

PCC Member

Position: Member of the church council

Accountable to: The parishioners (at the APCM), the incumbent and the Charity Commission

1. Purpose of the Role

The PCC is the executive committee of the parish. Its primary duty is to co-operate with the Minister in promoting the whole mission of the Church—pastoral, evangelistic, social, and ecumenical—within the parish.

2. Legal Responsibilities as a Charity Trustee

PCC members are Charity Trustees. Under UK Charity Law, PCC members have six primary duties: ensuring the charity is carrying out its purposes, complying with governance, acting in the charity's best interests, managing resources responsibly, acting with reasonable care and skill and ensuring accountability.

3. Key Areas of Responsibility

Mission and Ministry

- Collaborating on the Vision for the church with the Minister
- Consulting with the Minister on matters of "general concern and importance" to the parish.
- Representing the views of the wider congregation at PCC meetings.

Safeguarding (Mandatory)

- Ensuring the parish complies with the House of Bishops' Safeguarding policies.
- Appointing a Parish Safeguarding Officer (PSO) and ensuring they are supported.
- Ensuring all PCC members and relevant volunteers have undergone necessary DBS checks and training.

Finance and Fabric

- Approving the annual budget and examining monthly financial statements.
- Ensuring the "Fabric" (the church building and its contents) is maintained, insured, and repaired.
- Acting as the employer for any paid staff (e.g. Parish Administrator), ensuring HR and Health & Safety laws are followed.

4. Personal Requirements

- **Eligibility:** Must be on the Church Electoral Roll and at least 16 years old.
- **Legal Standing:** Must not be disqualified from acting as a charity trustee (e.g., due to unspent convictions for dishonesty, bankruptcy, or being on a barred list).
- **Commitment:** Attendance at PCC meetings and the Annual Parochial Church Meeting (APCM).
- **Discretion:** Ability to maintain confidentiality regarding sensitive pastoral or financial matters.

A note from Sarah (Vicar)

Thank you for considering standing for PCC. It is an important role, and not one to be taken lightly, but it is also an exciting one as we seek to discern together God's leading and serve his church in a way that honours him and honours one another. If having prayed you are sensing God's prompting to stand, I encourage you to do so. Perhaps you God has brought to mind someone else who he may be calling too – why not give them a prompt. If you have any questions or concerns, please don't hesitate to ask me or one of the current PCC members.

Do also have a look at the Deanery Synod role as this enables you to be part of our PCC whilst also being part of the national church body too in what is a significant time for the Church of England.

Know that I am praying for you in your discernment
Sarah

PCC Meeting Dates May 2026 – May 2027

18th May 2026

15th June 2026

27th June 2026 *PCC Away Day*

20th July 2026

10th August 2026 *social*

21st September 2026

19th October 2026

16th November 2026

No meeting in December

18th January 2027

15th February 2027

15th March 2027

19th April 2027

17th May 2027